

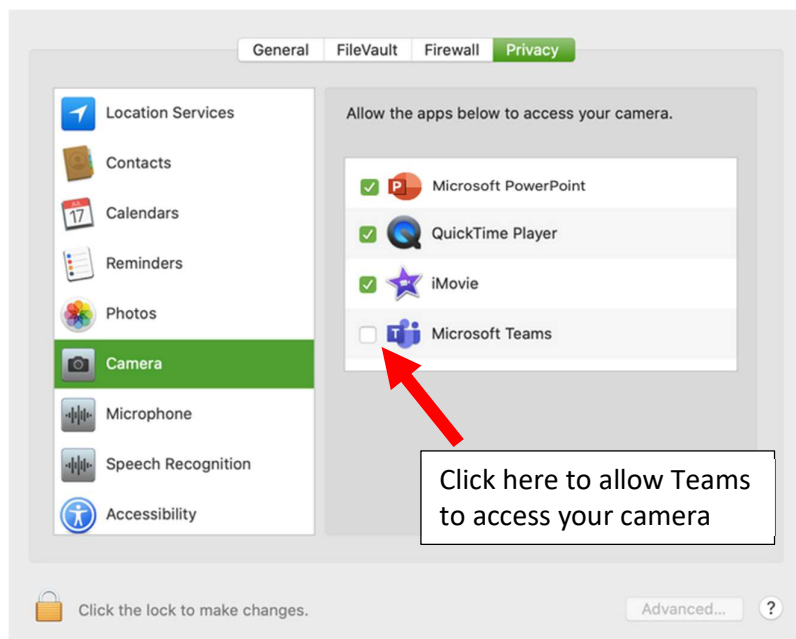


SHARING YOUR SCREEN IN TEAMS with a MAC

If you have one of the latest versions of the macOS system (from Catalina onwards), it could be that for privacy reasons your Mac will not directly allow software to access your camera, screen, etc.

If so, you could not be able to share content during a Teams meeting. In this case, in order to share your screen, you need to add Teams as one of the apps that can have access to those resources. Please read below how to do so.

- 1) Check your macOS version by clicking on the menu in the top left of your screen. You will need to carry out this procedure if you have a version later than macOS 10.15+
- 2) Make sure that Microsoft Teams is closed.
- 3) Open **System Preferences** () and select '**Security and Privacy**' () .
- 4) Click the padlock () in the lower-left corner of the window to be able to make changes.
- 5) On the left-hand side, select '**Camera**' and make sure that **Microsoft Teams is selected**. If Teams is not in the list you can add it manually.



- 6) Do the same for **Microphone**, **Accessibility**, **Files and Folders**, and **Screen Recording**.